



**RURAL MANAGEMENT & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SIKKIM**

Ref. No.: 126 /RMDD/M

Dated: 24th Aug, 2012

CIRCULAR

Inspection Report Format for State Level Monitors under REDRH
(Under Para 9.4 of the Operational Guidelines of REDRH)

For the purpose of proper monitoring and evaluation of the Reconstruction of Earthquake Damaged Rural Houses (REDRH) project, with the approval of the Government, officers have been notified as State Level Monitors (SLMs) (vide Circular no. 11/RM&DD/M Dated 3/5/2012). SLMs are to take up monitoring of two Blocks each, on a monthly basis, of four aspects of this project namely:

- House construction
- Block Level Stores
- Record keeping and
- Online data-entry in MIS

The detailed format for the Inspection Reports is provided for in Annexure-I. These Inspection Reports need to be submitted by the SLMs to the Secretary – RM&DD duly following the said format. Additional comments if any, can be provided by attaching additional sheets. The softcopy of this report along with the digital photographs also needs to be provided to Shri Sandeep Tambe, Special Secretary – RM&DD <jointsecy@gmail.com>. POL for the tour can be reimbursed from the RMDD headoffice following standard norms.

(D. R. Nepal)
Secretary-RM&DD

Copy to:

1. The Secretary, LR&DMD
2. Concerned officers of RM&DD [SS-I, II, CE, AD(Accts), AD(IT)]
3. All SLMs
4. All District Collectors
5. All ADC (Dev)s
6. All BDOs